



## Three things to do

[Tools for Instruction Help Website](#)

<https://uits.kennesaw.edu/telework/instruction.php>

### Recording and Sharing Content

There are several programs you can use to record yourself (both audio and video). We recommend using Kaltura MediaSpace because it is already integrated within D2L.

- o [Guide for Using the Desktop Recorder](#)

## SPCEET Best Practices for Online Instruction

### Be Present in the

Establish your presence early and often

- x Post announcements, appear in videos, & participate in discussions
- x Post multiple times per week